

DE LA SALLE UNIVERSITY

GOKONGWEI COLLEGE OF ENGINEERING

CIVIL ENGINEERING DEPARTMENT

LABORATORY CLEARANCE FORM**Instructions:**

1. This Form applies to all Undergraduate and Graduate Students who utilized the CE Laboratories for their Thesis/Dissertation.
2. Upload the Laboratory Clearance Form signed by All Students, Adviser, CE Laboratory Technician, and CE Laboratory Coordinator on the Google Form.
3. Upon checking the uploaded copy on the Google Form, the CE Laboratory Coordinator will forward the submitted Form to the CE Thesis Coordinator.
4. Input N/A if not applicable.

REQUESTING PARTY

Thesis or Dissertation Title			
Name of Student (Last, First M.I.)	ID Number	Email Address	Signature

CLEARANCE FROM INCIDENT REPORT FOR PROPERTY DAMAGE

Item Description and Quantity	Serial No.	Replacement Description and Quantity	Serial No.
(1) Prepared by (Student Representative)		(2) Noted by (Adviser)	
_____ Signature over Printed Name and Date		_____ Signature over Printed Name and Date	
(3) Checked and cleared by (CE Laboratory Technician)		(4) Cleared by (CE Laboratory Coordinator)	
_____ Signature over Printed Name and Date		_____ Signature over Printed Name and Date	

CLEARANCE FROM WASTE DISPOSAL

General Items for Disposal	Specific Items for Disposal and/or Remarks	(3) Checked and cleared by (CE Laboratory Technician)
Delivered materials		
Delivered small tools/equipment		
Materials within reserved laboratory floor space		
Materials within reserved laboratory oven space		
Materials within reserved laboratory tank space		
Others:		
(1) Prepared by (Student Representative)	(2) Noted by (Adviser)	(4) Cleared by (CE Laboratory Coordinator)
_____ Signature over Printed Name and Date	_____ Signature over Printed Name and Date	_____ Signature over Printed Name and Date