



TRANSFER & 2ND UNDERGRADUATE DEGREE CONFIRMATION DOCUMENT CHECKLIST

FULL NAME : _____
REFERENCE NO. : _____ SCHOOL TYPE : _____
DEGREE PROGRAM : _____ CAMPUS : _____

IMPORTANT: Visit the Transfer and Second Undergraduate Degree Confirmation Guide for your reference. Please check the applicable boxes, and arrange the credentials as follows:

Table with 3 columns: DOCUMENT/S, checkmark, REMARKS [DO NOT FILL. FOR OAS USE]. Rows include Letter of Acceptance from DLSU, Proof of Payment of Reservation Fee, Grades / Academic Records, Proof of Citizenship, Statement of Responsibilities, and Recommendation Forms.

Confirmation Documents Received by and Date

THIS PORTION IS TO BE FILLED OUT UPON ADVISE OF OAS PERSONNEL ONLY

Agreement Form for the Completion of Requirements

I, together with my Parent On-Record (as specified in the Statement of Responsibilities), understand and agree that given the present circumstances:

- 1. I am conditionally admitted because I have not submitted the required HARD COPY of all the required admission credentials.
2. I agree that I will only be officially enrolled once I submit the HARD COPY of ALL the required credentials to the Office of Admissions and Scholarships.
3. I certify that I am a transfer student and I have Grade Point Average (GPA) of at least 85% or its equivalent; no failure in any subject; no incomplete grades; and no unofficial dropped subjects.
4. I understand and agree that my enrollment will be automatically cancelled and all the units I have taken will not be credited if I fail to submit the HARD COPY of all my complete admission credentials until the end of Term 2, AY 2025-2026.
5. I understand that the Office of Admissions and Scholarships reserves the right to deny/cancel my enrollment if upon submission of my final copy of the Transcript of Records (TOR) I incurred failing and/or incomplete grade/s, unofficially dropped subjects and obtained a grade point average lower than 85% or its equivalent.

With all the foregoing, I shall hold De La Salle University free from any liability, whether civil, criminal or administrative, in my acceptance and enrollment, and the enforcement of any law or rule and the obligations provided in this document.

Student

Parent On-Record

Signature over Printed Name & Date

Signature over Printed Name & Date