

DEPARTMENTAL ACTION

A. Title of Book _____

B. Proponent _____
Department/College _____

C. Project Appraisal

(Comments of the department chairperson and/or senior faculty on the proposed work)

D. University's strategic research area(s)

The proposal is consistent with the following University's strategic research areas. (Please tick the appropriate box below to indicate the area).

- Food, Nutrition, and Health (e.g., biochemistry of food products, science and engineering of potable water, cancer risks and cure from food, sensory labs, economic impact studies of nutrition programs in schools)
- Sustainability, the Environment, and Energy (e.g., climate change, eco-design of houses and urban centers, industrial ecology, nano-carbon tubes, solar-powered tricycles and sheds)
- Women, Children, and Family (e.g., studies on gender, OFW families, micro-finance, laws for the protection of human rights, impact of globalization on the average Filipino family)
- Living Culture and Contemporary Societies (e.g., history, digital art, languages, comparative literature, human-computer interfaces, study on social networks on the Web, impact of globalization on the mobility of students and workers)
- Learners and Learning Innovations (e.g., impact studies on K to 12, ICT-based-learning, transformative learning, software gadgets for learning, assessment of public school system)

E. Degree of department's/college's need for the proposed project

Is the proposal in line with the department's/college's research thrusts?

- Yes
- No

F. Recommendation

For Approval

Recommended Number of Research Units for the project:
(Maximum of 3 units, regardless of duration and no. of editors)

- Research Load
- Research Honorarium

For conditional approval (specify conditions):

Recommended by:

Chair, Department

CRC Representative

Date

Date

DEPARTMENTAL ACTION

A. Title of Book _____

B. Co-proponent _____
Department/College _____

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(Comments of the department chairperson and/or senior faculty on the proposed work)

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(Maximum of 3 units, regardless of duration and no. of editors)

- Research Load
- Research Honorarium

For conditional approval (specify conditions):

Recommended by:

Chair, Department

CRC Representative

Date

Date

UN Sustainable Development Goals (To be filled out by the Faculty Proponent/s)

In support of the University research initiatives of mapping a research portfolio vis-a-vis the UN Sustainable Development Goals (SDGs) for better tracking of research impact, **please tick the appropriate box below to indicate the SDG which your proposal seeks to address:**



-  Goal 1: End poverty in all its forms everywhere
-  Goal 2: End hunger, achieve food security and improved nutrition and promote sustainable agriculture
-  Goal 3: Ensure healthy lives and promote well-being for all at all ages
-  Goal 4: Ensure inclusive and equitable quality education and promote lifelong learning opportunities
-  Goal 5: Achieve gender equality and empower all women and girls
-  Goal 6: Ensure availability and sustainable management of water and sanitation for all
-  Goal 7: Ensure access to affordable, reliable, sustainable and modern energy for all
-  Goal 8: Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all
-  Goal 9: Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation
-  Goal 10: Reduce inequality within and among countries
-  Goal 11: Make cities and human settlements inclusive, safe, resilient and sustainable

UN Sustainable Development Goals (To be filled out by the Faculty Proponent/s) (Continued)

-  Goal 12: Ensure sustainable consumption and production patterns
-  Goal 13: Take urgent action to combat climate change and its impacts
-  Goal 14: Conserve and sustainably use the oceans, seas and marine resources for sustainable development
-  Goal 15: Protect, restore and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, and halt and reverse land degradation and halt biodiversity loss
-  Goal 16: Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels
-  Goal 17: Strengthen the means of implementation and revitalize the global partnership for all sustainable development

Proponent _____

• Department _____

• Status:

Full-time faculty:

- Full time permanent
- Full time visiting professor
- Full time probationary
 - 1st year of probation
 - 2nd year of probation
 - 3rd year of probation

Academic Service Faculty (ASF):

- Full time permanent
- Full time probationary
 - 1st year of probation
 - 2nd year of probation
 - 3rd year of probation

BIO-DATA (not less than 50 words)

(FACULTY IS REQUIRED TO INCLUDE ACADEMIC AND NON ACADEMIC EXPERIENCES RELATED TO THE RESEARCH BEING PROPOSED) You may use another sheet if necessary.

Co-proponent _____

- Department _____

- Status:

Full-time faculty:

- Full time permanent
- Full time visiting professor
- Full time probationary
 - 1st year of probation
 - 2nd year of probation
 - 3rd year of probation

Academic Service Faculty (ASF):

- Full time permanent
- Full time probationary
 - 1st year of probation
 - 2nd year of probation
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BIO-DATA (not less than 50 words)

(FACULTY IS REQUIRED TO INCLUDE ACADEMIC AND NON ACADEMIC EXPERIENCES RELATED TO THE RESEARCH BEING PROPOSED) You may use another sheet if necessary.

Nature of the Project

- The final output is a copy of the published book.

Signature of Proponent(s):

Printed name/Date

Printed name/Date

Printed name/Date

Printed name/Date

FORMAT for the BODY of the BOOK EDITORSHIP PROPOSAL
Research and Grants Management Office
(attach to the first 7 pages above)

I. Title of the Book:

II. Book Description (submit a copy of the proposal approved by the publisher)

III. Book Contract (submit a copy of the book contract with the Publisher)
Note: The publisher should be a reputable firm or organization, national or international.

RESOURCE PLAN

I. Workplan

- Duration of the entire project (number of terms) _____
- Number of hours per week proponent(s) expect to work on the project and research units:
 Note: **Maximum of 3 units.** Research units are computed as 56 hours of actual research work per term of 14 weeks for one research unit (meaning 4 hours/week equals 1 research unit). However, the decision on what constitutes a reasonable number of hours for work on the project rests upon the College Research Council.

	Check arrangement for Research units		Recommended no. of units
• Proponent 1: _____ hrs./week	<input type="checkbox"/> Research Units	<input type="checkbox"/> Honorarium	_____
• Proponent 2: _____ hrs./week	<input type="checkbox"/> Research Units	<input type="checkbox"/> Honorarium	_____
• Proponent 3: _____ hrs./week	<input type="checkbox"/> Research Units	<input type="checkbox"/> Honorarium	_____
• Proponent 4: _____ hrs./week	<input type="checkbox"/> Research Units	<input type="checkbox"/> Honorarium	_____
• Proponent 5: _____ hrs./week	<input type="checkbox"/> Research Units	<input type="checkbox"/> Honorarium	_____
Total _____ hrs./week			

- Number of weeks/months needed for each activity, **including report writing.**
 (Please provide a Gantt chart, use 8.5 x 11 size paper).

